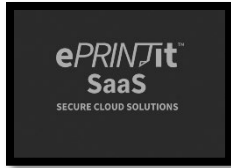


OCPL WIRELESS PRINTING

Via Email

To print an email message, or an attachment in an email message – **FORWARD** that message to:



BLACK AND WHITE / GRAYSCALE PRINT:

bw-ocpl@eprintitsaas.com



COLOR PRINT:

color-ocpl@eprintitsaas.com

Once you have sent the email, you will receive a confirmation email that contains a RELEASE CODE that you will need to print your documents / images at any city branch library. The email will come from: DoNotReply@eprintitsaas.com . Next, head to any [city branch library](#) to release and pay for your print.

IN THE LIBRARY:

Go to the print kiosk and click **GUEST NAME / LIBRARY CARD #**

Enter your **RELEASE CODE**

A list of files that were sent in your print job will be displayed. Each attachment will be listed on its own line. The body of the email itself will be listed as email.html. You may print all the files, or select any files from the list to print.

A pop up screen will appear showing the amount due. Click **OK** and make the payment via cash, credit card or via mobile device. This will release your print.

For questions email: reference@onlib.org or call 315.435.1900 or call your local [city branch library](#).